

<b>Mutual Agreement Council Minutes</b>		August 6, 2014 2:00 p.m. President's Conference Room
Minutes: Maxine Griffin		
Chair(s)/Co-Chair(s): Ed Knudson/Dr. Ed Beyer		
Members:		Ed Knudson, Maria Clinton, Dr. Erin Vines, Mark Bryant, Karen Lubick, Ken Shafer, Van Rider
Attendees:		Ed Knudson, Maria Clinton, Drs. Erin Vines, Mark Bryant, Ken Shafer, Van Rider
Guests:		
Called to order at 2:00 p.m. by Ed Knudson, co-chair.		
<b>1. APPROVAL OF MINUTES OF January 24, 2014</b>		<b>All</b>
The Minutes of January 24, 2014 were approved.		
<b>2. Accreditation Report Overview</b>		<b>Ed Knudson/Maria Clinton</b>
<b>DISCUSSION:</b> In Ms. McDermott absence, Mr. Knudson shared the Follow-up Report draft to the group. He stated that this report was evidence of the college moving forward with the accreditation commission's recommendations. The Draft Report will be an agenda item on the Senate's first meeting in September.		
<b>ACTION:</b> Dr. Beyer motioned to accept the draft as presented. Mr. Bryant second. The motion passed and was approved.  The Senate will put the Follow-up Report draft on their first meeting agenda in September.	<b>Person Responsible:</b> N/A  Dr. Ed Beyer	<b>Deadline:</b> N/A  September 2014 (first meeting)
<b>3. CLASSROOM SECURITY ISSUES</b>		<b>Ken Shafer</b>
<b>DISCUSSION:</b> Mr. Shafer discussed the issue of the inability of faculty to lock and unlock doors in the Health & Sciences building. Mr. Knudson stated that facilities is working on proximity cards that can be set to toggle; however, this would leave the rooms open. The Sheriffs on campus have been given training to remotely lock down by building or by room. Mr. Knudson explained that there are ingress and egress issues to locking down a building. Facilities is also working on window coverings and panic buttons. He stated that the college has the luxury of have the Sheriffs on campus as first responders. Mr. Knudson reported that half of the faculty did not participate in the last emergency training drill. He emphasized that the drills are not optional. Everyone is		

expected to participate. Mr. Shafer agreed that we all need to work together to make the campus safe. He will bring this topic forward to the Senate to keep in the foreground. Mark Bryant and Terry Cleveland are working on combining zones to reduce the number of drills per year. Mr. Knudson stated that locking doors from the inside would prevent people from exiting the room.

<p><b>ACTION:</b> Mr. Knudson will investigate classroom doors that open out.</p>	<p><b>Person Responsible:</b> <b>Ed Knudson</b></p>	<p><b>Deadline:</b> <b>TBD</b></p>
<p>Discussion ensued regarding the purpose of Mutual Agreement Council</p>		
<p><b>ACTION:</b> Mutual Council will review charges of all governance committees and will review frequency of Mutual Council meetings.</p>	<p><b>Person Responsible:</b> <b>All</b></p>	<p><b>Deadline:</b> <b>TBD</b></p>
<p><b>ADJOURNMENT:</b> The meeting was adjourned at 2:30 p.m.</p>		
<p><b>NEXT MEETING:</b> TBD</p>		